



APPLICATION FORM

FOR OFFICE USE <i>Untuk kegunaan pejabat</i>		<p>PHOTO Gambar</p> <div style="border: 1px dashed black; width: 150px; height: 100px; margin: 0 auto;"></div>
DEPT : <i>Bahagian:</i> _____	POSITION: <i>Jawatan:</i> _____	
E/NO. : <i>No.Pekerja:</i> _____	EXPECTED SALARY : RM <i>Gaji yang diminta: RM</i> _____	
ACCOUNT NO. : <i>No. Akaun:</i> _____	NEGOTIABLE ? PLEASE TICK : YES <input type="checkbox"/> NO <input type="checkbox"/>	
FULL NAME: <i>Nama Penuh (seperti di dalam I/C):</i> _____		
PERMANENT ADDRESS: <i>Alamat tetap :</i> _____		
TEL NO. : <i>No. Tel :</i> _____		
RESIDENTIAL ADDRESS: <i>Alamat tempat tinggal :</i> _____		I/C NO. : <i>No. K/P :</i> _____
DATE OF BIRTH : <i>Tarikh Lahir:</i> _____		BIRTH PLACE: <i>Tempat Lahir:</i> _____
EPF NO. : <i>No.KWSP :</i> _____	SOCSSO NO. : <i>No. Socso:</i> _____	SEX : <i>Jantina :</i> _____
INCOME TAX NO : <i>No.Cukai Pendapatan :</i> _____		AGE : <i>Umur :</i> _____
ARE YOU PREGNANT OF SUFFERING FROM ANY PHYSICAL DEFECT OR ILLNESS? <i>Adakah anda mengandung atau mengalami kecacatan tubuh atau penyakit?</i>		CITIZENSHIP : <i>Warganegara:</i> _____
<input type="checkbox"/> YES/ <i>Ya</i> IF YES, EXPLAIN: _____ <i>Jika Ya, nyatakan :</i> _____		MARITAL STATUS: <input type="checkbox"/> SINGLE <i>Taraf Perkahwinan:</i> <input type="checkbox"/> Bujang <input type="checkbox"/> MARRIED <i>Berkahwin</i> <input type="checkbox"/> DIVORCED <i>Bercerai</i>
<input type="checkbox"/> NO / <i>Tidak:</i> _____		IF MARRIED, STATE SPOUSE'S: <i>Jika berkahwin, berikan keterangan :</i>
HAVE YOU BEEN CONVICTED BEFORE? <i>Pernahkah anda dihukum Mahkamah Penjara sebelum ini?</i>		NAME : Nama: _____ <p style="text-align: center;">(HUSBAND / WIFE) (Suami / Isteri)</p>
<input type="checkbox"/> YES / <i>Ya</i> IF YES, EXPLAIN: _____ <i>Jika ya, nyatakan:</i> _____		OCCUPATION: <i>Pekerjaan:</i> _____
<input type="checkbox"/> NO / <i>Tidak:</i> _____		CITIZENSHIP: <i>Warganegara:</i> _____
INCASE OF EMERGENCY, PLEASE CONTACT: <i>Sekiranya ada kecemasan, sila hubungi:</i>		NO. OF CHILDREN: <i>Bilangan Anak:</i> _____
NAME: <i>Nama:</i> _____		RELATIONSHIP: <i>Perhubungan:</i> _____
ADDRESS: <i>Alamat:</i> _____		TEL: _____

EDUCATION SEJARAH PERSEKOLAHAN	SCHOOL <i>Sekolah</i>	NAME OF SCHOOL <i>Nama Sekolah</i>	FROM <i>Dari</i>	TO <i>Hingga</i>	HIGHEST STANDARD <i>Pencapaian Tertinggi</i>	OFFICIAL USE <i>Kegunaan Rasmi</i>
	PRIMARY <i>Rendah</i>					
	SECONDARY <i>Menengah</i>					
	VOCATIONAL <i>Vokasional</i>					
	COLLEGE/UNIVERSITY <i>Kolej / Universiti</i>					
	OTHERS <i>Lain - lain</i>					

IF YOU PLAN FURTHER EDUCATION OR DOING STUDIES NOW, EXPLAIN
Jika anda bercadang untuk menyambung pelajaran atau sedang mengikuti apa-apa kursus, terangkan.

PLEASE INDICATE THE LANGUAGE . Rate from 1 to 10 (1- Poor, 5 - Average , 7-Good, 10 -Excellent)
Sila nyatakan bahasa. Berikan markah dari 1 hingga 10 (1-Lemah, 5- Sederhana, 7- Baik, 10- Sangat Baik)

LANGUAGE / <i>Bahasa</i>	SPEAK / <i>Pertuturan</i>	READ / <i>Bacaan</i>	WRITE / <i>Tulisan</i>

HOBBIES OR GAMES YOU ENJOY MOST.
Kegemaran atau sukan yang diceburi.

EMPLOYMENT HISTORY / *Pengalaman kerja.*

COMPANY NAME AND ADDRESS <i>Nama Syarikat dan Alamat</i>	SERVICE PERIOD <i>Tempoh Kerja</i>		BASIC SALARY <i>Gaji Kasar</i>		DESIGNATION <i>Jawatan</i>	REASON OF LEAVING <i>Sebab Berhenti</i>
	Month & Year Bulan & Tahun FROM Dari	Month & Year Bulan & Tahun TO Hingga	STARTING Mula	ENDING Akhir	DEPARTMENT Bahagian	
1						
2						
3						
4						

STATE RELEVANT SKILLS/ACHIEVEMENTS/CERTIFICATION & INFORMATION THAT CAN SUBSTANTIATE THIS APPLICATION.
Nyatakan Kemahiran / Pencapaian / Persijilan & Maklumat berkaitan (yang boleh menyokong permohonan anda)

REFERENCES FOR COMPANY REFERENCE / Rujukan untuk rujukan syarikat

NAME / Name :

CONTACT NO / No yang boleh dihubungi :

RELATIONSHIP / Perhubungan :

POSITION & COMPANY NAME / Jawatan & Nama Syarikat :

Declaration

1. Do you have any agreement / contract / bond with any organization?

*. Adakah anda mempunyai perjanjian / kontrak / jaminan dengan organisasi lain?

Yes No
 Ya Tidak

2. Have you ever had or been treated for any illness / ailment ?

*. Adakah anda menghidap / menjalani sebarang rawatan seperti: Jantung / darah tinggi / kencing manis dan lain-lain.

Yes No
 Ya Tidak

3. Are you currently pregnant ? (For female only)

*. Adakah anda mengandung ? (Untuk perempuan sahaja)

Yes No
 Ya Tidak

4. Have you ever been convicted of a criminal offence or dismissed from any organization ?

*. Pernahkah anda disabitkan dengan kesalahan jenayah / diberhentikan daripada syarikat.

Yes No
 Ya Tidak

5. Have you ever been declared bankrupt?

*. Adakah anda pernah diistiharkan bankrup.

Yes No
 Ya Tidak

6. Do you have any relatives working with Calsonic Kansei Malaysia Sdn Bhd. ?

*. Adakah anda mempunyai saudara yang bekerja dengan Calsonic Kansei Malaysia Sdn Bhd.?

Yes No
 Ya Tidak

7. Have you ever worked / applied for any position in Calsonic Kansei Malaysia Sdn. Bhd.?

*. Adakah anda pernah memohon sebarang jawatan di Calsonic Kansei Malaysia Sdn.Bhd.?

Yes No
 Ya Tidak

I hereby declare that the information given by me in this application for employment is true to the best of my knowledge and belief. I future declare that I have disclosed all information required in this application. This declaration shall, if the Company employs me, constitute an integral part of any contract of service between the Company and me.

As part of Calsonic Kansei Malaysia Sdn.Bhd.'s recruitment process, I also hereby consent for the Company to conduct background checks on me which include employment verification, financial standing (for selected roles) and criminal records. I also understand that the information solicited from these checks will only be used for the purpose of employment with Calsonic Kansei Malaysia Sdn. Bhd.

Saya dengan ini mengesahkan semua informasi di berikan dalam borang permohonan ini adalah benar sepanjang pengetahuan saya. Seterusnya dengan ini saya mendedahkan semua maklumat yang diperlukan dalam permohonan ini. Sehubungan itu, jika syarikat menggaji saya, ia merupakan perkara penting bagi saya untuk mengikuti mana-mana kontrak perkhidmatan antara syarikat dan saya.

Sebahagian daripada proses pengambilan, dengan ini saya bersetuju bagi syarikat menjalankan pemeriksaan latar belakang saya termasuk pengesahan pekerjaan, kewangan (dipilih sahaja) dan rekod jenayah. Saya memahami bahawa maklumat diperolehi dari pemeriksaan ini hanya akan digunakan untuk tujuan pekerjaan dengan syarikat.

HOW DO YOU KNOW ABOUT THE VACANCY?

Bagaimana anda tahu tentang jawatan kosong ini?

NEWSPAPER
Suratkhabar

BANNER
Kain rentang

THROUGH FRIEND
Melalui kawan

OTHERS/ Lain-lain
EXPLAIN / Nyatakan

APPLICANT'S SIGNATURE:

Tandatangan Pemohon:

DATE/ Tarikh :

FOR OFFICE USE
INTERVIEWER'S ASSESSMENT FORM

1. Shift : _____ 4. Salary : _____
2. Overtime : _____ 5. Working hours : _____
3. Own Transport : Car / Motorbike _____ 6. Recommended by : _____

- | | | | | |
|---|---|--|--|---|
| 1. EXPERIENCE
(in work applied for) | <input type="checkbox"/> Very Relevant Experience | <input type="checkbox"/> Relevant Experience | <input type="checkbox"/> Some Experience | <input type="checkbox"/> None |
| 2. APPEARANCE
(Neat, Well-Groomed, Smart, slovenly, robust, sickly, pale) | <input type="checkbox"/> Very Smart | <input type="checkbox"/> Smart | <input type="checkbox"/> Average | <input type="checkbox"/> Sloppish |
| 3. PERSONALITY / MATURITY
(cheerful, sociable, morose, likeable, sense of humour, puerile, mature, independence) | <input type="checkbox"/> Outstanding | <input type="checkbox"/> Good | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |
| 4. CHARACTER IMPRESSION CREATED
(sincere, trustworthy, weak, indecisive) | <input type="checkbox"/> Very Impressive | <input type="checkbox"/> Impressive | <input type="checkbox"/> Average | <input type="checkbox"/> Not Impressive |
| 5. CONFIDENCE | <input type="checkbox"/> Very Confident | <input type="checkbox"/> Confident | <input type="checkbox"/> Quite Confident | <input type="checkbox"/> Not Confident |
| 6. ABILITY TO COMMUNICATE & EXPRESS HIMSELF
(coherent, persuasive, concise, garrulous, long-winded) | <input type="checkbox"/> Very good | <input type="checkbox"/> Good | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |
| 7. MENTAL ALERTNESS
(quick to understand & respond, shrewd, naive, slow-witted) | <input type="checkbox"/> Very good | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Poor |
| 8. LEADERSHIP QUALITIES
(ability to motivate, human relations, aggressiveness, born-leader, camp follower, indeterminable) | <input type="checkbox"/> Outstanding | <input type="checkbox"/> Good | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |
| 9. GENERAL KNOWLEDGE / COMMON SENSE | <input type="checkbox"/> Very good | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Poor |
| 10. OVERALL ASSESSMENT | <input type="checkbox"/> Outstanding | <input type="checkbox"/> Good | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |
| 11. CANDIDATE ACCEPTED / FURTHER INTERVIEW / KEEP IN VIEW / REJECTED (*DELETE WHERE APPLICABLE) | | | | |

12. OTHERS COMMENTS : _____

If accepted, assigned to Dept : _____

Commencing Date : _____

Interview Date

Sign of Interviewer